**The Mansion House Residents’ Association Ltd  
AGM Meeting   
Sunday, 21st January 2025 at 3pm  
2, The Mansion House**

1. **Present:** Sally Andrews, Stuart Andrews**,** David Bott, Haydn Dunant, Josef Golub-Finerich, Jane Isaacs, Tony Isaacs, Caro MacKay, Susan Passmore, Keith Pyatt, Michèle Waugh  
   **Apologies:**  Lee Bott, Claire Cunningham, Carol Muldoon, Hazel Pugh, Fiona Rolls, Michael Rolls, Andrew Thomas, Lucy Thomas

**Proxy votes held** with regard to the increase in the annual fee:   
Haydn Dunant(HD) for Carol Muldoon and Lee Bott, Lucy and Andrew Thomas.  
Joseph Golub-Finerich(JG-F) for Fiona and Michael Rolls.

1. **Approval of last Minutes**Minutes approved, proposed by David Bott(DB), seconded by JG-F.
2. **Actions from last Meeting**Large plastic bags of items to be recycled and dirty items are still being put into the blue bins. CM/MW to send a note to all households.
3. **Chairman’s Report**As attached.  
   In addition:

- a BBQ will be held on Saturday, 5th July 2025 between 6-8pm in the Courtyard.

* DB will ask NGRA to re-include our roadside parking areas in their road cleaning rota.
* Signage for individual parking areas being looked into. Stuart Andrews(StA) recalls the parking bays being numbered approximately 5 years’ ago.  
  The loading bay is not to be used for general parking at any time including overnight; it is for the residents’ use for loading/unloading, workmen, deliveries and emergency vehicles.

HD emphasised the need to increase the annual fee from £300 to £450 as basic costs were close to absorbing all income. There is a strong case for building up a contingency; for instance a quote to repair the parking areas came in at just over £24,000. HD handed over to the Treasurer, Susan Passmore(SP), for a detailed analysis.

1. **Treasurer’s Report**SP presented the accounts for 2023-24, as attached, showing income of £4,898 with expenditure at £4,269.   
   There is a reserve of £5,668 to pay for 2024-25; current figures suggest this includes a contingency of £500.   
   After 30 years the Mansion House surroundings are showing signs of wear and tear and the repairs need funding.
2. **Vote on an increase in the annual Mansion House fee**HD proposed the fee be raised from £300 to £450.  
   Unanimously carried by the 11 households and proxy votes attending.  
   11 households out of a possible 15 attended/proxied their vote.
3. **Election of Directors**HD, SP, Caro MacKay(CM) and Michèle Waugh(MW) were re-elected as the executive.   
   Claire Cunningham remains a committee member.  
   Michael Rolls stood down.   
   Keith Pyatt(KP) was invited, agreed and was elected to join the committee.
4. **AOB  
   -** The Courtyard requires attention:   
   The trees were pruned in 2023 and are due to be again this year.  
   StA requested the gravel be refreshed and its holding stones be re-cemented where necessary.  
   SP requested the slate chippings be replenished.  
   Box blight is attacking the hedging. KP and CM to investigate.  
   KP’s offer to clean the walkways readily accepted.  
   - Sally Andrews suggested the excellent Newsletter be put up on the website.  
   - JG-F reported the drain in their carpark required clearing.  
   - StA noted a gully was forming in their car park with the increased rain, a significant electrical cable is underneath this area.  
   - Someone is allowing their dog to poo on the Green, CM asked everyone to keep an eye out as it is really unpleasant for the gardeners and unhealthy fullstop.

MTW/CAAM 27.1.2025